

<b>Title of Report:</b>	Management of Charters
<b>Report to be considered by:</b>	The Health and Wellbeing Board
<b>Date of Meeting:</b>	

**Purpose of Report:** To propose a process for managing charters coming to the Health and Wellbeing Board.

**Recommended Action:** Adoption of the process set out in paragraph two of the report.

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# Executive Report

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## 1.0 Introduction

- 1.1 The Health and Wellbeing Board at one of its early meetings was asked to support a Charter from the Disabled Children's Trust. At that time the Board felt that there could be many other similar requests forthcoming and whilst the Board might be sympathetic to the aims and objectives of each Charter they did not feel that it would be appropriate to formally sign up to any one of them.
- 1.2 The Board's concern was that in signing up to a Charter it did not want to be seen to support any one organisation which could then lead to requests for resources for that area of work which might not accord with the aims and objectives of the Health and Wellbeing Strategy. The Board agreed that its work should be led by the Joint Strategic Needs Assessment (JSNA) and therefore asked for a process to be developed which could manage such requests.

## 2.0 Proposed Management of Charters

- 2.1 It is suggested that, in future, requests to support "Charters" applicable to the Health and Wellbeing Board be managed by the Head of Public Health and Wellbeing in the following way:
- (i) The Head of Public Health and Wellbeing should acknowledge receipt of the Charter.
  - (ii) The Head of Public Health and Wellbeing should cross reference any Charter with the Health and Wellbeing Strategy and assess whether the Strategy supports the aims and objectives of the Charter.
  - (iii) If the Strategy supports the aims and objectives of the Charter, the Head of Public Health and Wellbeing should respond by advising that the Board's Strategy already has actions related to the Charter's area of activity and, as a consequence, the Board did not need to formally sign up to the Charter.
  - (iv) If the Strategy did not support the aims and objectives of the Charter then the Head of Health and Wellbeing should respond advising that the Boards "direction of travel" is shaped by the JSNA which does not raise the area covered by the Charter as a priority and, as such, the Board would not sign up to the Charter.

## 3.0 Conclusion

- 3.1 In order to support the Board in managing "Charters" it is suggested that the process set out in paragraph 2 be adopted.